

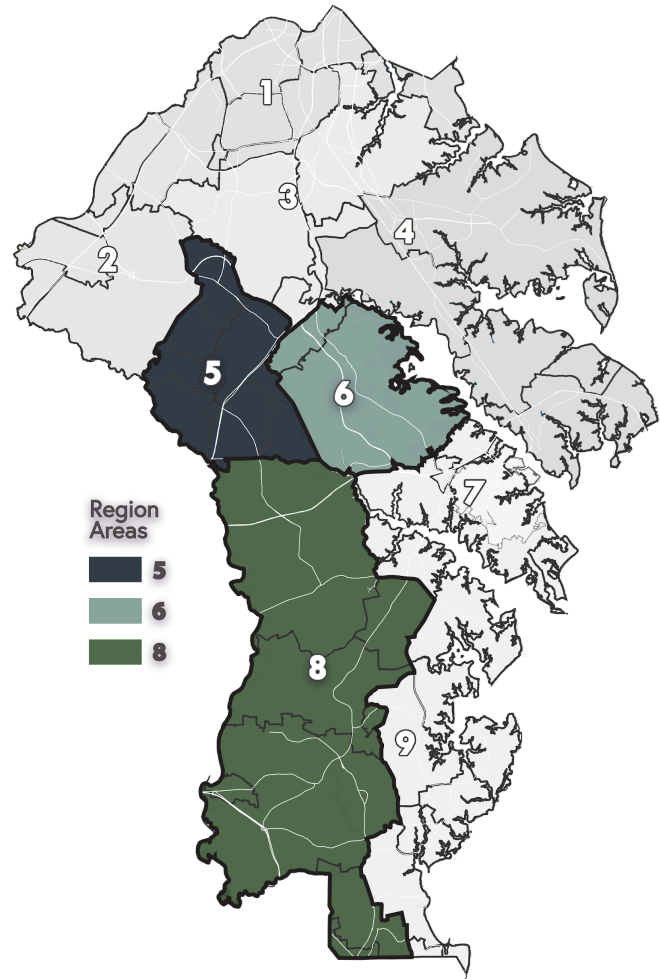


## Region Plan Stakeholder Advisory Committee Application Packet Region 5, 6, & 8

The Anne Arundel County Office of Planning and Zoning (OPZ) is accepting applications for stakeholders to serve as volunteers on a Region Plan Stakeholder Advisory Committee (SAC).

Region Plan SAC members will provide input and assist the County in examining specific community challenges and opportunities, as they relate to land use, for the respective Region. The following are the expectations of each SAC member:

- Become familiar with the goals, policies, and strategies of Plan2040.
- Become familiar with planning concepts, land use regulations, and community trends.
- Be familiar with the built and natural environment of the planning area.
- Seek community input on a long-term vision, issues, and opportunities.
- Participate in the development of a Vision and Goals for the area.
- Review and provide input to OPZ on policies, strategies, and comprehensive zoning.
- Participate on subcommittees as needed.
- Assist/support in the public forums, Planning Advisory Board meetings, and County Council meetings.



Each Region Plan SAC will follow a standard Procedures document that outlines the purpose, guiding principles, and approach to preparing Region Plans. The Procedures also establish expectations and support effective collaboration among Committee members and County staff.

# Region Plan Stakeholder Advisory Committee

## Application Packet

### Region 5, 6, & 8

Those interested in serving on the Region Plan SAC must meet the following qualifications:

- Be a resident of, own property in, or have an interest in land use planning in the respective Region.
- Be able to commit approximately 3 hours per month in SAC meetings for development of the Region Plan (for approximately 8 months), including an additional approximately 2 hours per month for meeting with community members. SAC members should expect approximately one hour of time for reading/reviewing materials for each hour of meeting time.
- Be open to a full range of ideas and concerns from residents, other stakeholders, and interest groups.
- Work collaboratively with people of diverse perspectives and experiences, and in respectful partnership with other SAC members.
- Work within a consensus-driven planning process, where all opinions are heard and respected, though not all may be advanced.
- Work in collaborative partnership with the County staff managing the planning process.
- Have access to and familiarity with or willingness to use digital distribution and engagement platforms.
- Complete Anne Arundel County's [online Ethics Training](#) prior to the first SAC meeting.
- Sign the [SAC Procedures](#) as part of the application.
- Complete and sign a [Conflict of Interest Statement](#) as part of the application.

Stakeholder Advisory Committee members will be appointed by the County Executive and approved by resolution of the County Council. A screening committee will conduct a preliminary review of applications and may request interviews with applicants.

Applications will be evaluated based on the following criteria:

- Current connections with and service to the community;
- Relevant knowledge of the Region;
- Consensus-building and collaboration skills; and
- Fulfilling the membership requirements of [Section 18-2-103](#) of the County Code.

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Please see below to preview the list of questions in the application. Note that only electronic applications will be accepted. [Click here when you are ready to submit your official application](#) for consideration to serve on the SAC.

*Note: The Region Plans will be developed according to the schedule approved with Plan2040. Applications are being accepted at this time for the third round of Region Plans: [Regions 5, 6, and 8 only](#). Check the Region [Hub sites](#) for the status of other Region Plans.*

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## Frequently Asked Questions

Q: When are applications being accepted for Stakeholder Advisory Committees in Regions 5, 6, and 8?

*A: May 1 - June 30, 2024 at 11:59 pm*

Q: If I miss the application window, can I still apply to be a part of the Stakeholder Advisory Committee for Regions 5, 6, or 8?

*A: Applications must be received by June 1, 2024, at 11:59 pm, to be considered in the selection process. If you miss the deadline, you will still be able to participate in the planning process; throughout the 18-24 month process, there will be multiple opportunities for public input and engagement.*

Q: Can I nominate someone for the Stakeholder Advisory Committee in my region?

*A: Yes! Please send them the [link to the online application](#). Consider sending the nominee a letter of reference to include with their application materials.*

# Region Plan Stakeholder Advisory Committee

## Application Packet

### Region 5, 6, & 8

#### Application Form

The [digital version](#) is in a clickable format that allows the opportunity to go backward and forward in the application before submittal. For assistance with completion, please connect with the Office of Planning and Zoning at 410-222-7432 or through the [Contact Us form](#).

#### Background Information

##### Contact information

- Name
- Email
- Phone
- Home Address
  - Address line 1, City/Town, County, State, Zip

##### Employment

- Which of the following best describes your employment status?
  - Employed, Self-Employed, Retired, Stay-at-home parent/Caregiver, Student, Unemployed
- Please list your employer's name.
  - Write N/A if not applicable. Please spell out any acronyms or abbreviations.
- Please list your job title.
- Are you currently in or do you have experience in the following professions:
  - Home Builder/Real Estate Developer
  - Military, Department of Defense, or Other Relevant Government Agency or Contractor
  - Real Estate Broker, Agent, or Realtor

##### Stakeholder Advisory Committee placement

- In which community do you live, own property, or have an interest in land use planning?  
[Click here to view the Region map](#). To find your location, enter your address in the search box (top left of map page) or zoom in on the map (scroll with mouse or click “+” in top left corner of map page). **Please note the application process is only open for Regions 5, 6, and 8.** To see the status of Region Plans for communities in Regions 1, 2, 3, 4, 7, and 9, please visit the [Region Hub sites](#).

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- Crofton, Crownsville, Davidsonville, Edgewater, Friendship, Gambrills, Harwood, Lothian, Millersville, Odenton, Owings, Ownesville, Piney Orchard, Two Rivers, Waysons Corner, Woodwardville, Other (please specify)
- In which Council District do you live in, own property in, or have an interest in land use planning for? [Find your County Council District here.](#)
  - 1, 2, 3, 4, 5, 6, 7
- In which Region do you live, own property, or have an interest in land use planning? Please note that the SAC process is already complete or underway in Regions 1, 2, 3, 4, 7, and 9. Currently, you may only apply to be on a Committee for Regions 5, 6, or 8. Check the status of other Regions [here.](#)
  - [Interactive map](#)
  - 5, 6, 8

**SAC meeting dates**

- The following are the dates of the Stakeholder Advisory Committee meetings. By applying for this committee, you are indicating that you can attend, be present, and participate in each meeting. Please plan for meetings to start between 5:30 p.m. and 6:15 p.m., to be in-person, and last for approximately 2.5 - 3 hours. Except when noted, meeting dates are standardized by weekday and week of the month. Please confirm you are available on the following dates.
  - Yes, Unsure, No

<i>Meeting #</i>	<i>Region 5</i>	<i>Day of Week</i>
<b>Monthly on 3rd Wednesday, with 2 Saturdays</b>		
<i>Kickoff</i>	<i>October 19, 2024</i>	<i>Saturday</i>
<i>1</i>	<i>November 20, 2024</i>	<i>Wednesday</i>
<i>2</i>	<i>December 18, 2024</i>	<i>Wednesday</i>
<i>3</i>	<i>January 15, 2025</i>	<i>Wednesday</i>
<i>4</i>	<i>February 19, 2025</i>	<i>Wednesday</i>
<i>5</i>	<i>March 19, 2025</i>	<i>Wednesday</i>
<i>6</i>	<i>April 12, 2025</i>	<i>Saturday</i>

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<i>Meeting #</i>	<i>Region 5</i>	<i>Day of Week</i>
7	April 16, 2025	Wednesday
8	April 30, 2025	Wednesday
Wrap Up	June 18, 2025	Wednesday

<i>Meeting #</i>	<i>Region 6</i>	<i>Day of Week</i>
<b>Monthly on 2nd Tuesday (except in April), 2 Saturdays</b>		
Kickoff	October 19	Saturday
1	November 12	Tuesday
2	December 10	Tuesday
3	January 14	Tuesday
4	February 11	Tuesday
5	March 11	Tuesday
6	April 10	Thursday
7	April 26	Saturday
8	May 13	Tuesday
Wrap Up	June 10	Tuesday

<i>Meeting #</i>	<i>Region 8</i>	<i>Day of Week</i>
<b>Monthly on 1st Thursday (except in January, April), 2 Saturdays</b>		
Kickoff	October 19	Saturday
1	November 7	Thursday
2	December 5	Thursday

**Region Plan Stakeholder Advisory Committee  
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<i>Meeting #</i>	<i>Region 8</i>	<i>Day of Week</i>
3	January 9	Thursday
4	February 6	Thursday
5	March 6	Thursday
6	April 3	Thursday
7	April 24	Thursday
8	May 10	Saturday
Wrap Up	June 5	Thursday

- Are you applying as a resident, as a representative of a business, or both?
  - Resident, Business Representative, Resident and Business Representative

*[Resident page]*

- How long have you lived in the County?
  - Less than 5 years, 5 to 10 years, 11 to 15 years, 16 to 20 years, More than 20 years
- Do you own your home or rent your home?
  - Own, Rent, Other

*[Business representative page]*

- How long have you worked in the County?
  - Less than 5 years, 5 to 10 years, 11 to 15 years, 16 to 20 years, More than 20 years
- What is the name of the business you are applying to represent?
- What is your position in the business?
- What is the address of the business?
  - Address line 1, Address line 2, City/Town, State, Zip

**Demographic information**

- Please indicate your age group.
  - 25 years and under, 26 to 35 years, 36 to 45 years, 46 to 55 years, 56 to 65 years, 66 and over



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#### Region 5, 6, & 8

- Which of the following U.S. Census-designated categories best identifies your race?
  - White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian or Pacific Islander, Other
- Are you of Hispanic, Latino, or Spanish origin?
  - Yes, No

#### Memberships

- **Membership type.** Please check the types of memberships you currently hold or held within the past 5 years:
  - Homeowners association or civic association, Environmental organization, Community or social organization, Commercial association, Maritime association, School or education organization, Local recreation council or group, Farming or agricultural organization, Other
- **Group identification.** Please list the names of each organization, club, association, or group checked above, and any position you hold/held. Please spell out the entire organization name and do not use abbreviations. Please list current memberships first, then past memberships.
  - Membership 1, Membership 2, Membership 3, Membership 4, Membership 5

#### References

- **References.** Please list the name, telephone number, and e-mail address of one to three (1-3) persons who are willing to serve as references. Please separate their name, telephone number, and email address with commas.
- How did you hear about the opportunity to apply for a Stakeholder Advisory Committee?
  - Outreach event, Search engine, Recommended by friend or colleague, Social media, Blog or publication, Other (Please specify)

#### Expertise and interests

- What are your areas of expertise? Select all that apply.
  - Affordable Housing, Administration, Budget, Business Development, Economic Development, Education, Environment, Executive, Health, Housing, Human Resources, Information Technology, Juvenile Services, Land Development, Legislative, Managerial, Planning, Public Relations/Press, Public Safety, Social Services, Transportation, Veterans Affairs, Other

# Region Plan Stakeholder Advisory Committee

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- What are your areas of interest? Select all that apply.
  - Affordable Housing, Administration, Budget, Business Development, Economic Development, Education, Environment, Executive, Health, Housing, Human Resources, Information Technology, Juvenile Services, Land Development, Legislative, Managerial, Planning, Public Relations/Press, Public Safety, Social Services, Transportation, Veterans Affairs, Other

#### Short answers

1. Please explain why you would like to serve on the Stakeholder Advisory Committee for your Region Plan. Please limit your response to 200 words or fewer.
2. How would you describe the most important planning challenges faced by your Region? Please limit your response to 200 words or fewer.
3. Describe how you would work to reach out to community members in the Region you would like to represent (individuals, organizations, businesses, etc.). Please limit your response to 200 words or fewer.
4. Please list any training, skills, or knowledge that you possess that would be relevant to participating on the Stakeholder Advisory Committee. Please limit your response to 200 words or fewer.
5. Please share a short biographical statement about yourself in 150 words or fewer. Examples are below:

**Example 1:** John, his wife, and three children reside in Edgewater. He enjoys biking with his family and is an advocate for public trails and green spaces. As a parent of school-age children, he is passionate about making streets safer and providing children with more recreational options within walking distance. He has over ten years of experience as a civil engineer and currently works at an engineering firm in Annapolis.

**Example 2:** Born and raised in Anne Arundel County, Jane lived abroad and all over the US before returning to Ferndale, where she currently lives. Jane spends time serving on her community's improvement association and volunteering with the County's animal shelter. She also loves gardening and is an Anne Arundel County Master Gardener. She is a small local business owner excited about bringing together the interests of residents and business owners to make a better community for all. Jane has worked in public service, as a marketing consultant, and now runs her own business in Linthicum.

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#### Certification and authorization

- By checking the following statements and entering your initials below, you are confirming that, if selected to serve on the Region Plan Stakeholder Advisory Committee, you:
  - Are a resident of, own property in, or have an interest in land use planning in the respective Region in which you are applying.
  - Commit to attend the Stakeholder Advisory Committee meetings.
  - Understand the roles and responsibilities of a Stakeholder Advisory Committee member and agree to abide by the [Procedures](#), to be emailed by the Office of Planning and Zoning for digital signature.
  - Will complete the County's [Conflict of Interest Form](#), to be emailed by the Office of Planning and Zoning for digital signature.
  - Will complete the County's [Ethics Training](#), if appointed.
  - Certify that information supplied above is correct and authorize further processing of this application.
  
- Please initial here to certify your application.
  
- **Attachments.**
  - Please attach any additional relevant information (resume, certifications, etc.). File upload
    - Only PDF, DOC, DOCX, PNG, JPG, JPEG, GIF files are supported.

#### Thank you

Thank you for your interest in your Region's Stakeholder Advisory Committee!

Your application is almost complete.

**Once the Office of Planning and Zoning staff confirms your application contains all required information, you will receive an email with a link to documents that need a digital signature.** Please monitor your email for a message from DocuSign to complete and sign the County's Conflict of Interest form and SAC Procedures; once you sign these documents, your application is considered complete. If you are appointed, you will need to complete the County's [Ethics Training](#) before the first SAC meeting. Please visit your Region's [Hub site](#) to learn more and stay informed.